

## Application Form

**CONFIDENTIAL**

<b>Please complete ALL sections. This part of the application form WILL be used to shortlist candidates for interview.</b>			
POST APPLIED FOR:	Trainee Teacher		
DEPARTMENT/ESTABLISHMENT:	Inspiring Leaders Teacher Training		
HOW DID YOU FIND OUT ABOUT US?			
<b>1. PERSONAL DETAILS</b>			
Surname:		Forenames:	
Title by which you wish to be referred: (Mr/Mrs/Miss/Ms/Other)		Date of Birth:	
Address for Correspondence:		Permanent Address (if different):	
Postcode:		Postcode:	
Home telephone no:		Mobile telephone no:	
Work telephone no: Extension (if applicable):		Email address:	
<b>2. Training Course</b>			
Name and address of provider:	Inspiring Leaders Fossebrook Primary School Holmfield Avenue West Leicester Forest East  Leicester LE3 3FF		
Course (applying for):		Applied Start Date:	MM/YY
Position Title:	Trainee Teacher	Location:	Leicestershire / Nottinghamshire
<b>3. Personal Statement (up to 4000 characters):</b>			

Please complete your Personal Statement based on the UCAS Teacher Training Criteria

#### 4. PREVIOUS EMPLOYMENT

Starting with the most recent first and exact dates. (Please continue on separate sheet if necessary)

Employer	Post	Grade / Scale	Full or part-time (if part-time, give hours)	Dates (month/year)		Reason for leaving
				From	To	

#### 5. EDUCATION & TRAINING

Dates		Full or Part Time	Name of Educational Establishment	Qualification gained	Class of degree (eg Hons II (ii))	Date of award
From	To					

#### 6. REFERENCES

Please provide details of two referees below. Friends and relatives are NOT acceptable referees. One of the referees must be your present/or most recent employer and normally no offer of employment will be made without reference to him/her. If you have not previously been employed, then Head Teachers, College Lecturers, or other persons who are able to comment authoritatively on your educational background and/or personal qualities, are acceptable as referees.

Inspiring Leaders Teacher Training reserves the right to approach any previous employer or manager.

Name (Referee 1):		Name (Referee 2):	
Status:		Status:	
Address:		Address:	
Postcode:		Postcode:	
Telephone No:		Telephone No:	
Email address:		Email address:	
Do we have your permission to approach the above prior to interview?	YES <input type="checkbox"/> NO <input type="checkbox"/>		

## 7. DISCLOSURE OF CRIMINAL BACKGROUND

Inspiring Leaders Teacher Training is required under the Police Act 1997, the Protection of Children Act 1999 and the Criminal Justice & Court Services Act 2000 to check the criminal background of those employees whose jobs give them access to children or other vulnerable members of society. Decisions to appoint will be subject to consideration of a disclosure from the Disclosure and Barring Service (previously Criminal Records Bureau).

Under the Safeguarding Vulnerable Groups Act 2006, there will be phased arrangements for anyone who wants to work or volunteer with vulnerable people, which may require you to be subject to further checks.

Due to the nature of the work for which you are applying, this post is exempt from the Rehabilitation of Offenders Act 1974 and therefore you must provide information about all convictions, including those which for other purposes are 'spent' under the provisions of the Act.

Have you ever been convicted of a criminal offence?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever been cautioned for a criminal charge?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you at present the subject of a criminal charge?	YES <input type="checkbox"/> NO <input type="checkbox"/>

If YES to any of the above questions, please give brief details including dates.

Inspiring Leaders Teacher Training is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and we expect all staff and volunteers to share this commitment. Successful applicants will receive the Safeguarding Policy that outlines the duties and responsibilities of the employer and all employees.

## 8. EQUALITY ACT 2010

The Equalities Act 2010 states a person has a disability if they have “a physical or mental impairment which has a long-term and substantial adverse effect on their ability to carry out normal day-to-day activities” The Act requires an employer to make reasonable adjustments to working conditions, in order to enable disabled applicants to have equal access to employment opportunities. The information disclosed here will only be used to enable a fair decision to be made and will not be used to discount applicants.

Do you consider yourself to be disabled?

YES  NO

Is there any information that we need in order to offer you a fair selection interview/process?

## 9. DECLARATION

If you return your application form to us by email and you are subsequently invited to interview, you will be required to sign a printed copy of your form.

I declare that, to the best of my knowledge and belief, the information given on ALL parts of this form is correct. I understand that, should my application be successful and it is discovered subsequently that information has been falsified, then disciplinary action may be taken which may include dismissal from the post.

I confirm that I have a legal right to work in the UK and if this application is successful, I undertake to produce appropriate documentary evidence to prove this, prior to commencing training with Inspiring Leaders Teacher Training.

Signed

Date